



प्रधान महालेखाकार (लेखा एवं हकदारी) का कार्यालय, ओड़ीशा, पुरी शाखा, पुरी
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) ODISHA,
PURI BRANCH, PURI-752003

No.VLC-I-Misc-178

Date:-07.11.2024

CIRCULAR

Attention is invited to this office Circular dated 12.11.2018 regarding the issue of Cheques on the last day of the month and unpaired cheques and also instructions of Government of Odisha, Finance Department. The instructions contained in the said circular are reiterated except that the online monthly accounts to be submitted by 4th of the succeeding month and the physical copies shall be submitted to this office by speed post within three days of the submission of the online accounts.

Encl:- Circular dated 12.11.2018.

**DEPUTY ACCOUNTANT GENERAL
(WORKS ACCOUNTS)**

Memo No.VLC-I-Misc-179

Date:-07.11.2024

Copy to all the Divisional Officers of PW Divisions, DA & DAOs for information and necessary action.

SR.ACCOUNTS OFFICER/VLC



**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), ODISHA
PURI BRANCH, PURI**

CIRCULAR

It is very often noticed that, cheque issued/ approved by the Divisional Officer on the last working day of the month remains unpaired during that month due to various reasons such as, internet failure, time factor etc for which difference of figure between the PW Divisions and the Treasury concerned arise. Further due to non accounting of failed cheques and issue of fresh cheque against the failed cheques in the monthly accounts as per instruction of Finance Department, Government of Odisha Vide No 26375, dt 10.09.2014 Minus Balance appears under 8782-00-102-Remittance/ Cheque for which this office is getting adverse remarks from our Head Quarter office

As such, to avoid the above situation, all the Divisional Officers and Divisional Accounts Officers are requested

- i) Not to issue/ approve any cheque on the last working day of the month
- ii) To furnish a certificate of analysis in Form-77 in case of any difference between Form-77 and Form-51
- iii) All the DAO's are to ensure that all the failed cheques appeared against their Divisions have been adjusted in the monthly accounts as per the procedure
- iv) To Submit Monthly Accounts (both soft copy and Hard copy before 10th of the succeeding month

This may be treated as most urgent

R. Saha

2.11.18
SENIOR DEPUTY ACCOUNTANT GENERAL
(WORKS-ACCOUNTS)

Sl. No. NOV 18, MIS-198

DATE: 12.11.18

To: All the Divisional Officers of PW Division, I & CAO, (B) (P) (M) (S) & (A)